

WHO SHOULD ATTEND

Project Managers and
Project Team Members.

LEVEL

Fundamental

DURATION

2 days

METHODOLOGY

Instructor-led presentation,
exercise, and discussion.

Time:

9:00am to 5:00pm

Venue:

Mawea Industries Sdn Bhd

PREREQUISITES

Participants attending this
module should have completed
the 3DSwymer Role and
Explore Collaborative
Industry Innovator Role

INTRODUCTION:

This course will teach you how to create and manage projects, assign project members, create tasks, create folder structures and define access rights for managing the documents related to the projects.

You will also learn how to create the process flows for the review and approval of tasks, and how to monitor the status of different projects.

OBJECTIVES:

- Create programs and projects.
- Assign members to a project.
- Add tasks and assign project members to the tasks.
- Create folders for managing project documents.
- Create process flow the tasks.
- Review the status of programs and projects.

CONTACT

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